

CITY OF ADRIAN

BOARD OF ALDERMEN

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MAYOR

MATT CUNNINGHAM

REGULAR MEETING OF THE BOARD OF ALDERMEN

Tuesday, June 13, 2022

7:00 p.m.

Forum: Regular Meeting, Tuesday June 13, 2022 in the City Hall of Adrian, Missouri.
Officiate: Mayor Matt Cunningham presided and called the meeting to order at 7:00 p.m.
Present: Aldermen Hummel, Bridges and Sears, Vick arrived at 7:30 p.m.
Absent: None

In Attendance:

Rich Wood, City Attorney, Sarah Oldridge, City Attorney, David Blackburn, City Administrator, Evon Hall, Acting City Clerk

Visitors:

Mark Griffith, Dennis Minich with the Cass County Tribune, Gary Dizney, Ken Newsome, Roma Welch, Ruth Ann Ferguson, Scott & Carolyn Lake, Chris Dillon.

Meeting Minutes:

Alderman Bridges moved to approve the minutes for the month of May.

Hummel seconded. Motion carried 3-0.

Alderman Bridges moved to approve the minutes for the special meeting on May 23, 2022. Hummel seconded. Motion carried 3-0.

Bills Paid:

Alderman Hummel moved to approve the bills paid in May.

Bridges seconded. Motion carried 3-0.

Bills to be paid:

Alderman Bridges moved to approve the bills to be paid in June.

Hummel seconded. Motion carried 3-0.

Public Comments:

Roma Welch and Ruth Ann Ferguson attended on behalf of the Adrian Community Library to ask the Mayor and Board of Aldermen to re-appoint members Patricia Bruto, Pam Clifton, and Ruth Ann Ferguson as Library members for another 3 Year term. Hummel moved to approve the re-appointments of the library members. Bridges seconded. Motion carried 3-0. Roma Welch gave recognition that the tax money belonging to the library, has been being received from the city in a timely manner in the past few months. She also asked the board and Mayor if they knew of any resources for Covid money the library might be able to acquire thru grants.

Ty Ebeling has changed his plans for starting a dog boarding facility with outdoor runs at 405 North Virginia. This matter has been tabled indefinitely.

DEPARTMENT REPORTS:

Emergency Management:

No report was given by the department. Alderman Bridges informed everyone that tornado warning alerts have changed and are only given when they see radar indicated tornadoes. He went on to say the fire department is alerted at the same time as residents.

Fire Department:

Gary Dizney gave the report about the house fires and injuries to residents in the past month. He also wanted to acknowledge the quick response and team effort by the public works employees, the police department as well as fire department personnel working the fire at the Wagner residence. Their help was very professional and there, when needed most. July 4th parade and fireworks will be on July 2, 2022 with the parade starting at 10:00 a.m.

Police Department:

Chief Dillon gave the monthly report informing the council that Brian Bearce is doing codes enforcement and gave a list of the property addresses he has sent letters to. Code violation forms were given to each of the aldermen for their use to inform Brian of the violation properties they would like to have him look at. Motion is made by Bridges to move Mitchell Erickson to a full-time position since Ernest Cole has resigned his position with the police department. Motion is made by Hummel to move Mitchell Erickson to full-time status with a pay increase to \$17.85 per hour. Sears seconded. Motion carried 3-0.

City Administrator:

David Blackburn gave his report. Budget proposals were discussed as well as what ARPA funds can be used for. Matching funds grants are available and ARPA money can be used to match the funds of those grants. There are several grants available for community development and blighted properties, as well as drinking water and wastewater grants. The auditor hopes to have the City's audit completed by mid-week this week. Workers' compensation audit was conducted by a third party and is finished, submitted, and accepted as of May 26, 2022. Several training sessions for the Board of Aldermen via virtual and in person in Urich, Missouri are announced. Employee performance evaluations are given to the department heads and due back by the end of June. The city's new computer installation is still ongoing as well as a new email address for the city. Information for text and email alerts for residents is also being considered. Software costs and annual fees are discussed.

Public Works Department:

Mark Griffith gave report. The 6" Pump is up and ready to run if needed. Road oil has not been ordered because of debris in the tank that need to be removed before filling. Oil prices have gone up considerably in the last month and purchase of two tankers will now cost more than approved at last month's meeting. This matter was tabled until the special meeting later this month.

Water Production Department:

No report was given.

Park Committee:

Help is still wanted for an attendant to work at the park this summer. An hourly wage of \$12.00 per hour will be given for the attendant. The Park Committee is asking for more members to join. The Adrian school was invoiced for their use of the city park ball fields for the last three years. Dawn to dusk softball will take place in September and Little league is almost over for the year.

City Attorney:

Rich Wood, City Attorney told the board a letter was given to the Drainage Ditch Board concerning issues with the city's easement to the river pump suction line and repairs that need to be made by the city. Drainage Ditch Board By Laws and Rate schedules were researched by Rich Wood, with nothing being found.

Finance Committee:

Alderman Bridges discussed the work being done on the budget. He would like to see a monthly budget proposal and expenditure from each department at the monthly council meetings. The next Finance Committee meeting is set for June 15, 2022 at 5 p.m. A public meeting will be held before the June 30, 2022 deadline to approve the budget.

OLD BUSINESS:

River Pump Suction Line – Ditch Board Issues:

A letter was given to the Drainage Ditch Board concerning issues with the city's easement to the river pump suction line and repairs that need to be made by the city.

Tear Down Fee for Bad River Pump – Pursue Durkin for Pump Damages:

The new river pump will need an adapter and will need to be installed by a company to insure proper installation for warranty purposes. The old river pump electrical repairs made by Durkin Electrical resulted in a safety switch malfunction causing the old pump to continue to run which in turn caused damage to the pump. The old river pump will be pulled and taken to Fluid Equipment to find the cause of its malfunction now that the safety switch is installed and working properly. Mark Griffith told the council it will take approximately 70 days to completely fill the reservoir with the 6" pump at a cost of approximately \$1500.00 per month if they choose to do this.

Burned Out Homes Clean-up:

Dangerous buildings left standing after being burned or being repaired after being burned are discussed. Tabled until next council meeting.

NEW BUSINESS:

Vacate Arthur Street Between Kentucky and Houston Streets:

Discussion to vacate Arthur Street is tabled.

Amend Purchasing Portion of Ordinance #1048 – City Administrator Duties and Powers:

An amendment to the ordinance will be discussed after an administrator is hired. This matter is tabled.

Advertise for City Clerk Position:

This position is tabled until the hiring of a city administrator.

ARPA Fund Status:

City hall computer replacement costs will come from the ARPA funds. Alderman Bridges made a motion to approve \$2500.00 each for water and wastewater for grant writing costs. Hummel seconded. Motion carried 4-0.

CSA Contract Renewal:

Alderman Hummel motioned to approve the contract with CSA for the accounting program for 1 year. Bridges seconded. Motion carried 4-0.

Micro-Comm Contract Renewal:

Alderman Hummel motioned to approve the contract with Micro-Comm for the sewer lift stations for 1 year. Bridges seconded. Motion carried 4-0.

CLOSED SESSION:

Alderman Bridges moved to close the meeting for items related to Individual Personnel Evaluations, Hiring, Firing, Promoting and/or Discipline pursuant to Section 610.021(3), RSMo. 1998, as Amended for personnel discussions and for communications with the City Attorney regarding legal matters pursuant to RSMo. 610.021(1). The motion was seconded by Alderman Hummel.

Roll call vote: Hummel – Aye | Vick – Aye | Bridges– Aye | Sears – Aye
The motion passed and the Board of Aldermen went into closed session at 8:25 PM.

Alderman Bridges makes a motion to allow 2 hours per day drive time pay at \$30.00 per hour to David Blackburn, Interim City Administrator. Alderman Vick seconded the motion.

Roll call vote: Hummel – Aye | Vick – Aye | Bridges – Aye | Sears – Aye
The motion passed.

Alderman Hummel makes a motion to go back into regular session at 9:06 P.M. Alderman Bridges seconded the motion.

Roll call vote: Hummel – Aye | Vick – Aye | Bridges– Aye | Sears – Aye
The motion passed.

Adjournment:

Alderman Hummel motioned to adjourn the regular session meeting. Alderman Sears seconded. Motion passed 4-0. Mayor Cunningham adjourned the meeting at 9:07 PM.

Draft:

The minutes above are a draft copy until approved at the July 2022 council meeting.

Evon Hall
Acting City Clerk

Final Approval: _____
Mayor
Date _____